



## 2017 Guidance for Incoming International Students

### China Pharmaceutical University



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# 1. Pre-departure Guidance

## What to Bring

- Cash, but less than 5,000 Yuan (RMB).
- UnionPay/Visa/Master cards that support RMB and online payment with daily transaction limit no less than RMB 30,000 Yuan. Please contact your bank to customize the card.
- Dependent Immigration Documents: copy of marriage/birth certificate, Chinese translation of marriage/birth certificate, authorization letter for the marriage/birth certificate issued by the Chinese embassy.
- A temporary mobile phone SIM card with limited minutes that can be purchased at airport. The rate is very high so it's for emergency use only.
- Contact list, and stay in touch with your family and friends.
- Get immunized. Hepatitis A&B and other epidemic disease immunizations required for international travelling.
- Ethnic clothes will make you a star in school activities.
- Ethnic foods will help you through the homesick days.
- Bedclothes. Students may prepare some warm clothes, quilts or comforters to meet their own needs. BTW, they are also very cheap here in China.

## What Not to Bring

- A lot of ID photos. You will find self-service Photo Express machines in every subway station.
- Electrical appliances. China's voltage is 220V. You may find some electrical wares, including cellphone, unusable in China. High power heaters are not allowed in university dorms.
- Carpets. May cause roaches, mould and smells during the moonson (rainy season).

## Background Info

You will have to apply for a local and 1-year or 2-year phone/internet plan when arriving on campus which saves money. To call from your country to China (e.g. Nanjing), you need to dial: 0086-25-the phone number.

Nanjing has long, cold winter (below 0°C) and long, hot summer (above 35°C).

Most Chinese people use QQ and WeChat instead of Yahoo, Facebook, Twitter and Gmail.



*Above: International Hall and its location on Jiangning campus. The cursor shows the path from south gate to the Hall*



## 2. How to get to CPU

**CPU now has two campuses, Jiangning Campus and Xuanwumen Campus. All incoming students shall register at Jiangning Campus.**

### **Free Bus Pick-up on September 4 and 5.**

CPU International office will provide free pick-up service at the Lukou international airport on September 4 and 5 and please let us know your flight information.

### **Directions for coming by yourself**

#### **From Lukou Airport to CPU**

There is only one airport in Nanjing, namely Lukou international airport. For students arriving at Lukou International Airport, take a taxi to the campus is the most convenient. You may show the following to the driver:

中国药科大学 江宁校区留学生楼  
南京市江宁区龙眠大道 639 号  
**International Hall G-11, Jiangning Campus CPU**  
#639 Longmian Avenue, Jiangning District, Nanjing

You can also take airport shuttle to Nanjing South Railway Station and then take subway line #1 to the campus.

## Taking Railway to CPU

For students arriving at Nanjing South Railway Station or Nanjing Railway Station, just take subway line #1 to the last station to Jiangning Campus or to Xuanwumen station to Xuanwumen Campus.

You can also take a taxi to either campus if you have a lot of luggage.

## From Shanghai to Nanjing

In Shanghai, there are two international airports: Pudong and Hongqiao. For students arriving at Pudong International Airport, take high-speed train from Shanghai Railway Station to Nanjing South Railway Station. For students arriving at Hongqiao International Airport, take high-speed train from Hongqiao Railway Station to Nanjing South Railway Station.

## From Beijing to Nanjing

For students arriving at Beijing Capital international Airport, Take the high-speed train from Beijing South Railway Station to Nanjing South Railway Station.



### 3. Registration

All incoming students shall at Jiangning campus **on Sep. 4 and 5, 2017** and during the daytime.

**No on-campus residence or facility is provided to students who arrive prior to the date of registration, so we suggest students who come too early seek for alternative accommodation in a hotel qualified to host foreigners.**

Documents required for registration: Admission Notice, Passport, two photocopies of passport, student visa (X visa), JW201 or 202 Form.

After registration at Office 105, go to Finance & Life Advisor at Office 107 and the immigration paperwork at office 103 (see the form below).

**For Late Registration:** You are supposed to submit application in writing and get approval from the office in case of late registration. Otherwise, your student status will be cancelled accordingly.

### 4. Immigration-related Paperwork

No.	Steps	What	Who	Where (see international.cpu.edu.cn for details)	What Documents
1		Review Admission Materials	All	International Hall G11-105 (Admission Office) Mr. QIU	Admission Notice, JW form, Passport, Hard copies of the application documents
2		Review payment history and amount due	All	G11-107 Ms. Liu	Admission Notice
3	Between Sep.4 and Sep.10	Pay room deposit and accommodation fee	All	Financial Office	Payment Notice Cash/UnionPay Card (suggested: Bank of China, ICBC)
4	<b>Sep.4 &amp; 5 only</b>	Buy Insurance	Other than CSC	G11-103	Photocopy of passport, Cash (¥ 600)
5	All payments made clear	Assign a dormitory	All	G11-107 and then G11, A7 and A8 doorkeepers	Invoice from Financial Office
6	<b>24 hours</b> upon moving into on-campus dormitory	Register Temporary Residence	All	G11-103 Collect Letter for Visa/Residence Permit Application from Office Miss Zhang And then go to:	Passport, one photocopy of passport page and one for visa page Letter for Temporary Residence Registration



				<b>Gaoxinyuan Police Station</b> for students living at Jianing Campus only or: <b>Gulou Police Station</b> for students living at Xuanwumen Campus only or: WeChat application (Trial)	
7	3 workdays before applying for Residence Permit, suggested: Sep.5-7 morning	Physical Exam	All	Hygiene Center	Reservation Required Application Form in English can be filled 13:00-16:00 Passport, original health certificates of your own country's (if approved, only pay about 60 Yuan. If not, you need to go through the Physical Examination and pay about 300 Yuan), and two 2-inch photos. Empty stomach required.
8	Before applying for Residence Permit	Open a Huaxia Bank Account	All scholarship winner	Huaxia Bank Shengtailu Branch	Original passport
9	According to the specific date on the receipt	Take Health Form	All	Hygiene Center	Receipt
10	30 days upon arrival (preferably before Sep. 15)	Apply for Residence Permit (>180 days multiple entry) or X2 visa (<180 days 0 entry)	All	Visa Center  The fee must be paid within 24 hours upon application	1. A completed application Form with 2-inch photo 2. Temporary Residence Form by Gaoxinyuan police/Gulou Police Station 3. Passport, and two photocopies for: passport page and Visa page 4. Letter of Visa Extension 5. Health Certificate (from Hygiene Center) 6. Yellow page of JW201/202 7. Admission Notice (Issued by International Office) Fee: ¥ 400 (<=364 days), ¥ 800 (365 days -3 years) or ¥ 1000(more than 3 years))

## 5. Settle Down!

### Q: How to have a meal on-campus and off-campus?

**A:** If student ID card is provided, student may recharge the card with cash at Supply House near Cafeteria #2. The Supply House also sells room electricity.

For card loss: take your paperback student ID to the Supply House for a new card and a 20 Yuan will be deducted from the card balance.

Students without ID card may go to Cafeteria #1 (First Floor middle entrance) to buy meal ticket (valid for one day only), and exchange meal with the ticket.

For those who prefer cooking for themselves, there are Suguo supermarket at Wending Guangchang, Subway LongmianDadao Station and XiaolongwanStation. Besides, there are much more foreign restaurants along subway #1 and #2, such as Shanghailu Station and Xinjiekou Station.

### Q: How to get a local cellphone number?

**A:** There are China Mobile, China Telecom and China Unicom stores in Jiangning Campus, near Graduate Student Dormitory #E. Instead of a monthly or prepaid SIM card which charges terribly high, you may apply for an annual mobile/internet plan. Different service providers have different contracts with our university and of course the terms and conditions vary. Consult before you pay.

### Q: How to take the subway?

**A:** There are automatic ticket vending machines in every subway station. There is an “English” option. Instead of buying ticket every time, you may buy a rechargeable card at the recharge services window by showing your passport to the staff.

### Q: How to get the wireless Internet access?

**A:** Each admitted student has a unique 10-digit student ID number. The number is your Campus Wireless account and initial password. When use, try to open any off-campus website and it'll be redirected to the login page. The Campus WIFI (wireless connection) covers classrooms, labs, library and cafeteria, except dormitories. Each account allows only one wireless device (phone/ipad) to login at the same time.

### Q: Where do I go shopping?

**A:** There are some grocery stores and services on campus, e.g. bicycles, books, lab suits, digital stuff, sleeping mats, package delivery and pick-up, printing service, etc. The nearest commercial area is Wending Guangchang, about 10 minutes' walk from campus. If you find them unsatisfactory, you may search for commodities online. Either way, you may ask for invoice (FaPiao) after purchasing to protect your consumer's rights.

## 6. Finance Issues

### Q: How to open a bank account?

**A:** Due to bank policy in China, all foreigners must apply for bank card in person with own passport. Invalid cards will be frozen. The Huaxia Bank nearest to CPU Jiangning Campus is:

Huaxia Bank, Jiangning Branch, Subway Line 1, Sheng Tai Lu Station, Exit #2. Find the lobby manager and show your passport.

For card loss: deactivate the card at Huaxia Bank and the new card will be issued within one week. Tell the new card number to Office 107.

All forms of scholarships are issued to the Huaxia bank card. Please take care of personal information and avoid phone fraud. Official customer service number is 95577.

### Q: How to receive my scholarship?

**A:** After getting a Huaxia Bank card, report the card number to the Financial Advisor at Office 107 (Tel: 025-86185052) so that the Financial Office will transfer monthly stipend accordingly.

Students are supposed to sign for the stipend in the third week of each month. The International Office is responsible for forwarding the name list and monthly/annual standard(s) to the Financial Office, which issues all forms of scholarships to students' Huaxia Bank card. It is supposed to be issued in the payday of each month. The detailed time varies, depending on the efficiency of Bank.

Please note that the account name in the bank system may be **different** from your passport name. To get the detailed bank account information (e.g. use it for insurance claims), save or draw small amount of money at the bank counter (not ATM) so that the complete account information will be printed.

### Q: How can my parents/sponsors send money to me?

**A:** Open a Bank of China account in person with your passport. Bank of China deals all kinds of foreign money and has the highest priority among all UnionPay banks. It's not far from the Jiangning Campus. Visit [international.cpu.edu.cn](http://international.cpu.edu.cn) Student Life section for transportation guidance.

For limitations of transaction, please consult the bank of your own country's and Bank of China for latest policies.

### Q: How to pay my school fees?

**A:** All students have paid some, but not all, school fees before admission. A complete payment (required for getting the immigration documents) consists of: tuition, accommodation, insurance, registration fee, admission deposit and room deposit, covering your whole period of study (pay at least one semester for each time). After registering at Office 105, you shall view your payment history and amount at the Finance, Immigration & Life Advisor at Office 107.

Special Notice: For students already registered, International Bank Transfer made in US dollar is technically not accepted.

### Q: How to avoid running out of money?



**A:** Make financial plans and understand risks. Usually keep some savings. Sometimes you need to change some high-cost living habits and seek for low-cost solutions (e.g. buying second-hand textbooks, turn off air conditioner when you're not in the dorm, use public facilities instead of your own, use free campus WIFI instead of expensive China Telecom).

## 7. Toolkits

When you can speak Chinese and type Chinese characters, you will find life in CPU much more fun and colorful. But if you cannot, China's advanced Information Technology helps you feel the same. We recommend the following softwares and APPs to international students because they are free, powerful and commonly-used in China.

### Chinese Character Input:

Sougou Pinyin (computer software & mobile phone APP)

Google Pinyin (computer software)

### Online translation tools:

Youdao Translation (computer software)

Baidu Translation (mobile phone APP)

### Online map tools:

Baidu Map (website & mobile phone APP)

Gaode Map (mobile phone APP)

### Communication softwares:

QQ (computer software, mobile phone APP)

Wechat (mobile phone APP)

### Online Shopping:

Taobao (website)

Amazon (books and ebooks)

### Mobile Pay:

Alipay

WeChat Pay

(both require a bank card and complete account information)

### Know-hows:

Zhihu

Quora (try to search for China-related topics)