**Application for Student’s Status Change at CPU**

**中国药科大学留学生学籍异动申请表**

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| --- | --- | --- | --- | --- | --- |
| CN Name中文名 |  | Gender性别 |  | Nationality国籍 |  |
| Student ID学号 |  | Major专业 |  | Degree学生类别 |  |
| Reasons/事由 | Suspension/休学 □ Resumption/复学 □ Dropout/退学 □ Transfer/转学（专业）□ Extension/延期 □ Repeatition/留级□from\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Detailed reasons (attach extra pages if needed) 请详述理由，写不下可另附页Student signature/学生签名 Application Date/申请日期 |
| Supervisor orGuidance counselor 导师/辅导员意见 | Signature/负责人签字 （Stamp/部门盖章） Date/日期  |
| Section of International Students留管科意见 | Signature/负责人签字 （Stamp/部门盖章） Date/日期 |
| Visa Formalities签证手续 | 是否提前中止签证？Suspend the current Visa/Residence Permit?是YES □ 否NO □Signature/负责人签字 Date/日期 |
| Check-out Formalities退宿手续 | 是否退宿？Check out from on-campus dormitory? 是YES □ 否NO □Signature/负责人签字 Date/日期 |
| Fees缴费/退费 | 有无欠费或退费？是YES □ 否NO □Signature/负责人签字 Date/日期 |

**填写说明Instructions：**

1. 凡因病休学、复学、退学均需附医院的诊断证明。
2. 退宿选“是”的须附退宿表（international.cpu.edu.cn网站有下载）。
3. 此表须打印一式3份:国际交流合作处1份,导师或辅导员1份,学生1份
4. Letter from a local hospital is required for suspension, resumption and dropout caused by illnesses.
5. If choose to check out from on-campus dormitory, the Check Out Form shall be attached (downloadable at international.cpu.edu.cn).
6. This form should be completed in triplicate: for the Section of International Students, for the Supervisor/Guidance Counselor and the student.